

# High Impact Training™ Topics

90-minute and ½-day sessions



Please tick any of the High Impact Training™ topics you wish to discuss and to receive an itinerary. Through discussion, sessions are tailored to your required outcomes and emphasis. These topics are delivered in 90 minutes or half a day. The list is not exhaustive; if there are any titles not shown that you would like, please ask.

- |   |  |
|---|--|
| <input type="checkbox"/> Achieving Goals and Objectives       | <input type="checkbox"/> Interpersonal Communication             |
| <input type="checkbox"/> Assertive Communication              | <input type="checkbox"/> Interviewing, Recruitment and Selection |
| <input type="checkbox"/> Appraisal and Performance Management | <input type="checkbox"/> Leadership (All Levels)                 |
| <input type="checkbox"/> Business Writing (Reports etc.)      | <input type="checkbox"/> Listening and Questioning               |
| <input type="checkbox"/> Challenging Conversations            | <input type="checkbox"/> Management (All Levels)                 |
| <input type="checkbox"/> Change Management                    | <input type="checkbox"/> Meetings Management                     |
| <input type="checkbox"/> Coachee And Mentee Skills            | <input type="checkbox"/> Mentoring for Leaders and Managers      |
| <input type="checkbox"/> Coaching for Leaders and Managers    | <input type="checkbox"/> Minute-Taking                           |
| <input type="checkbox"/> Communication Skills (various)       | <input type="checkbox"/> Negotiation Skills for Winning Outcomes |
| <input type="checkbox"/> Conflict Resolution                  | <input type="checkbox"/> Performance Management                  |
| <input type="checkbox"/> Creativity and Innovation            | <input type="checkbox"/> Presenting with Impact                  |
| <input type="checkbox"/> Client Relationship Management       | <input type="checkbox"/> Problem-Solving and Decision-Making     |
| <input type="checkbox"/> Customer Service Excellence          | <input type="checkbox"/> Project Management                      |
| <input type="checkbox"/> Delegate, Develop, Achieve           | <input type="checkbox"/> Profiling for Development               |
| <input type="checkbox"/> Emotional Intelligence               | <input type="checkbox"/> Stress Management                       |
| <input type="checkbox"/> Empower, Enable, Engage              | <input type="checkbox"/> Team Building for High Performance      |
| <input type="checkbox"/> Equality, Diversity and Inclusion    | <input type="checkbox"/> Team Leading and Supervision            |
| <input type="checkbox"/> Executive Development                | <input type="checkbox"/> Time Management                         |
| <input type="checkbox"/> Inspire and Motivate                 | <input type="checkbox"/> Values and Behaviours                   |

Let's talk on 0203 743 2323