High Impact Training™ Topics

Short sessions, day courses and accredited programmes



Please tick any of the topics you wish to discuss and to receive an itinerary. All training is tailored and is delivered in 90-minute or $\frac{1}{2}$ -day sessions, 1-day or 2-day courses, or longer programmes spread over a period of weeks or months. The list is not exhaustive; if there are any titles not shown that you would like, please ask.

Achieving Goals and Objectives		Recruitment and Selection
Assertive Communication		Sales Dynamics (CRM Skills)
Appraisal and Performance Management		Senior Leadership Exchange
Business Writing (Reports etc.)		Strategic Leadership and Management
Change Management		Succession Planning
Coachee and Mentee Skills		Team Building for High Performance
Coaching for Leaders and Managers		Team Leading and Supervision
Communication Skills		Time Management
Conflict Resolution		Values and Behaviours
Creativity and Innovation		
Customer Service Excellence	Profiling Tools	
Delegate, Develop, Achieve		Motivational Insights™
Effective Conversations		Disc® Profiling
Emotional Intelligence		High Performance Team Profile™
Empower, Enable, Engage		
Equality, Diversity and Inclusion		ning and Mentoring Support
Executive Development		Hit™ Review Sessions (Action Learning)
HR for Managers		Hit™ Support Programme
Inspire and Motivate		Executive Coaching
Interpersonal Communication	Accredited ILM Programmes – Tailored / Scheduled (S)	
Leadership (All Levels)		
Listening and Questioning		Level 2 (Supervisor/Team Leader)
Management (All Levels)		Level 3 (First Line Manager) (S)
Meetings Management		Level 5 (Middle/Senior Manager) (S)
Mentoring for Leaders and Managers		Level 7 (Senior Manager/Director)
Minute-Taking		Level 3 Coaching and Mentoring
Negotiating to Win		Level 5 Coaching and Mentoring
NLP Tools for Best Practice	City & Guilds (C&G)	
Performance Management	_	
Personal Brand		Professional Manager as Trainer
Presenting with Impact		Train The Trainer and L&D Practices
Problem-Solving and Decision-Making	Software IT Training	
Project Management		Excel • Word • PowerPoint • Outlook
Profiling for Development	_	Exec. Word Fowerrome - Outlook

